

PENALTY SCHEDULE

CONVOCATION & ROBE

LATE & RETURN

ITEM	NUMBER OF DAYS (LATE)	PENALTY/LATE	MAXIMUM PENALTY
ROBE	1st Day	RM 50.00	Pay a cost for a complete robe set if exceeded 15 days from the due date. RM750.00
**BEEF EATER	1st Day	RM 10.00	Pay a whole cost of Beef Eater if exceeded 10 days from the due date. RM70.00.
**MORTAR BOARD	1st Day	RM 10.00	Pay a whole cost of Mortar Board if exceeded 10 days from the due date. RM55.00.

LOST & DAMAGE

ITEM	PENALTY
ROBE	ROBE
Senate Members	RM 3,500.00
Academic Robe	RM 2,000.00
STUDENT ROBE	STUDENT ROBE
PhD	RM 660.00
Master	RM 500.00
Bachelor Degree	RM 500.00
Diploma	RM 300.00
ACCESSORIES	ACCESSORIES
Hood	RM 120.00
Mortar Board	RM 55.00
Beef Eater	RM 70.00

Kategori 1: Jubah Graduan

PERKARA	BILANGAN HARI LEWAT	DENDA (PER HARI)	DENDA MAKSIMUM
Jubah	1 Hari	RM50.00	Harga sepasang Jubah jika kelewatan melebihi 10 hari. -PhD : RM660.00 -Sarjana : RM500.00 -Sarjana Muda : RM500.00 -Diploma : RM300.00
**Hood Jubah	1 Hari	RM10.00	Harga seunit Hood Jubah jika kelewatan melebihi 10 hari iaitu RM120.00
**Mortar Board	1 Hari	RM10.00	Harga seunit Mortar Board jika kelewatan melebihi 10 hari iaitu RM55.00
**Beef Eater	1 Hari	RM10.00	Harga seunit Beef Eater jika kelewatan melebihi 10 hari iaitu RM70.00

*Denda bagi kelewatan Jubah turut merangkumi kesemua kelengkapan iaitu (Hood Jubah, Mortar Board atau Beef Eater)

**Denda berasingan hanya dikenakan kepada kelewatan pemulangan Hood Jubah, Mortar Board dan Beef Eater sekiranya berkaitan.

Kategori 2: Jubah Akademik

PERKARA	BILANGAN HARI LEWAT	DENDA (PER HARI)	DENDA MAKSIMUM
Jubah	1 Hari	RM50.00	Harga sepasang Jubah jika kelewatan melebihi 15 hari iaitu RM750.00
**Mortar Board	1 Hari	RM10.00	Harga seunit Mortar Board jika kelewatan melebihi 10 hari iaitu RM55.00
**Beef Eater	1 Hari	RM10.00	Harga seunit Beef Eater jika kelewatan melebihi 10 hari iaitu RM70.00

*Denda bagi kelewatan Jubah turut merangkumi kesemua kelengkapan iaitu (Hood Jubah, Mortar Board atau Beef Eater)

**Denda berasingan hanya dikenakan kepada kelewatan pemulangan Hood Jubah, Mortar Board dan Beef Eater sekiranya berkaitan.

Kategori 3: Kehilangan dan Kerosakan

PERKARA	BILANGAN HARI LEWAT	DENDA (PER HARI)	DENDA MAKSIMUM
JUBAH:			
Ahli Senat			RM3,500.00
Akademik			RM750.00
PhD			RM660.00
Sarjana			RM500.00
Sarjana Muda			RM500.00
Diploma			RM300.00
KELENGKAPAN:			
Hood Jubah			RM120.00
Mortar Board			RM55.00
Beef Eater			RM70.00