

**AUTHORITY FORM TO COLLECT DOCUMENTS
(COMPLETION LETTER, TRANSCRIPT, CERTIFICATE)**

GRADUAND'S DETAIL

Name:

Identity card/ Passport Number: Student ID:

Program:

Mobile Phone Number: Email:

Convocation Session:

REPRESENTATIVE'S DETAIL

Name:

Identity card/ Passport Number: Relationship:

Mobile Phone Number: Email:

Signature of Representative: Date:

GRADUAND'S CONSENT

I cannot be physically present to collect my Graduation Documents and hereby authorize someone to act as my representative and collect those documents for me. I therefore request you to please allow for handing over the above-mentioned documents to the person I authorize. I confirm that the details provided above are correct, and I take full responsibility for any loss or damage.

I declare that I bear sole responsibility for granting this permission and that I shall not make any claims against Universiti Malaysia Pahang Al-Sultan Abdullah for any damage to or loss of the documents.

Attached herewith are the copies of identity card/passport (representative and graduand) as required for your further action.

Signature of Graduand: Date:

FOR OFFICE USE

- Copy of Graduate's Identity Card/Passport
- Copy of Representative's Identity Card/Passport

Received By:

Date :